

Name: \_\_\_\_\_

Date Received in Extension Office: \_\_\_\_\_

Mail: \_\_\_\_\_

Person: \_\_\_\_\_

Dates: \_\_\_\_\_



18 USC 707

# Application for Volunteer 4-H Camp Teen Counselor

**This application is due:** \_\_\_\_\_

**Send to:**

Developed by: Cathy Sutphin, Extension Specialist, Volunteerism; Michele Adcock, Extension Agent, 4-H Youth Development; Jennifer Mercer, Extension Agent, 4-H Youth Development; Lesley Prillaman, Extension Agent, 4-H Youth Development; Glenda M. Snyder, Extension Agent, 4-H Youth Development; Jennifer Unroe, Extension Agent, 4-H Youth Development; and Christopher Lichty, Extension Agent, 4-H Youth Development.

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AND STATE UNIVERSITY

## Virginia Cooperative Extension

*Knowledge for the Commonwealth*



VIRGINIA STATE UNIVERSITY

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## **4-H Camp Teen Counselor Job Description**

- A. Be the leaders in developing a wholesome camp spirit:
- Be friendly to everyone.
  - Learn and use first names.
  - Set a good example.
  - Help the campers feel at home.
  - Encourage campers to participate in all activities, to take care of equipment and 4-H Center property, etc.
  - Respect the camper's right to have ideas.
  - Bring out the hidden talents of campers.
  - Go over the camp schedule with campers as often as necessary.
  - Carry out instructions of camp director(s) or program leader.
  - Preside at meals.
    - Inform campers of procedures used in meal service and clearing of tables.
    - Lead and direct table conversation.
  - Give special attention to
    - Seeing that no one is left out.
    - Encouraging good eating habits.
    - Checking on illnesses or injuries and, if necessary, reporting them to the 4-H Center nurse/EMT.
    - Getting campers to various locations on time.
    - Promoting safety at all times.
    - Getting quiet after "lights out".
    - Encouraging every camper to be considerate of his fellow campers as well as staff.
    - Maintaining necessary discipline by helping campers understand the limits prescribed for group living situations.
  - Promote the six Pillars of Character...trustworthiness, respect, responsibility, fairness, caring, and citizenship.
- B. Serve as a class assistant or helper and/or teach a class.
- C. Assist with a group of campers (sometimes called by another name such as "pack").
- D. Assist with other duties as assigned (ex: pool spotter, program set-up, etc.)
- E. Help with recreation, evening programs, and campfire activities.
- F. Help to evaluate camp on the basis of the camp objectives.
- G. Be responsible to the Camp Director(s) or the person he/she designates.

## 4-H Camp Teen Counselor Application

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_

Age \_\_\_\_\_ Birth date \_\_\_\_\_ Male \_\_\_\_\_ Female \_\_\_\_\_ Race: \_\_\_\_\_

Parent/Guardians' Names \_\_\_\_\_

Parents/Guardians' Day Time Phone Numbers: \_\_\_\_\_

School Name \_\_\_\_\_

Have you served as a Counselor in Training at 4-H Camp? If yes, when and where?

\_\_\_\_\_

### 4-H Experience (not camping)

Give a brief background of your 4-H experiences, especially leadership roles you have held.  
(Do not include camp experiences in this section.)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### 4-H Camp Experience

(List any overnight camps you have attended. Also list any leadership roles you held at any of these camps.)

Name of Camp	Leadership Experience	Calendar Year

What experiences do you have working with and/or providing leadership for children age 9 to 13?

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Would you like to be considered for a leadership position? \_\_\_ Yes \_\_\_ No (If yes, tell why and list your qualifications.)

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Have you ever been convicted of a crime? \_\_\_ Yes \_\_\_ No (If yes, describe.)

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Have you ever been suspended from school? \_\_\_ Yes \_\_\_ No (If yes, describe.)

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### References

List three (3) references *other than family members* (people who know you well and can attest to your character and to your ability to work with and supervise youth.) Suggested people to ask to be your reference are teachers, coaches, ministers, 4-H leaders, employers, and/or guidance counselors.

Name	Address	Phone Number	Relationship (teacher, coach, etc.)

### Agreement/Consent

- I have read and understand the 4-H Camp Teen Counselor job description. I understand that all teen applicants must successfully complete a screening, selection, and training process before being allowed to attend 4-H Camp as a Teen Counselor. This process includes: (a) submission of a completed application, (b) reference checks (3 references), (c) participation in a face-to-face interview, and (d) completion of a minimum of 24 hours of training.
- If selected as a 4-H Camp Teen Counselor, I will uphold the camp rules and procedures and abide by the 4-H Code-of-Conduct during the entire camp week. I will conduct myself as a responsible young adult.
- I hereby certify that all of the entries on this application are true and complete. I understand that any falsification of information herein constitutes cause for dismissal. I also understand that records and criminal background or reference checks may be conducted on me at any time during the application process or during volunteer service to Virginia Cooperative Extension.
- I understand that Virginia Cooperative Extension programs and employment are open to all, regardless of race, color, religion, sex, age, veteran status, national origin, disability, or political affiliation. Virginia Cooperative Extension is an equal opportunity employer.

\_\_\_\_\_  
Printed Teen Name                      Teen Signature                      Date

\_\_\_\_\_  
Printed Parent/Guardian Name                      Parent/Guardian Signature                      Date

# 4-H Camp Class Experience and Interest

4-H camp provides campers ages 9 to 13 with the opportunity to participate in a variety of classes. Many of the classes listed below will be offered this summer. If these classes were offered, which of the following classes could you **help with**?

(Please check all that apply, but indicate your **top (8) eight choices** by numbering them 1, 2, 3, 4, 5, 6, 7, and 8. Number #1 should be your “favorite choice.”)

- |   |  |
|---|--|
| <input type="checkbox"/> Archery<br><input type="checkbox"/> Arts and Crafts<br><input type="checkbox"/> Canoeing<br><input type="checkbox"/> Ceramics<br><input type="checkbox"/> Computers<br><input type="checkbox"/> Fishing<br><input type="checkbox"/> Forestry and Wildlife<br><input type="checkbox"/> Horsemanship<br><input type="checkbox"/> Kayaking<br><input type="checkbox"/> Aquatic Science/Lake Ecology<br><input type="checkbox"/> Kayaking<br><input type="checkbox"/> Foods/Cookery<br><input type="checkbox"/> Nature studies<br><input type="checkbox"/> Outdoor Living Skills<br><input type="checkbox"/> Performing Arts | <input type="checkbox"/> Rappelling/Climbing<br><input type="checkbox"/> Low Ropes Course<br><input type="checkbox"/> High Ropes Course<br><input type="checkbox"/> Riflery<br><input type="checkbox"/> Small Animals/Barnyard Animals<br><input type="checkbox"/> Swimming<br><input type="checkbox"/> <i>Beginning</i><br><input type="checkbox"/> <i>Intermediate</i><br><input type="checkbox"/> <i>Advanced</i><br><input type="checkbox"/> Broadcast Journalism<br><input type="checkbox"/> Leathercraft<br><input type="checkbox"/> Dance<br><input type="checkbox"/> Sports<br><i>Which sport(s)?</i> _____<br>_____ |
|---|--|

List your experiences, training, and/or certification in any of the classes that you selected above.

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If you are asked to plan, organize and teach a class at 4-H Camp, what would you be willing **to teach**?  
 (Examples of some previous classes that have been taught: Basketball, Volleyball, Tennis, Foods, Spanish, Beads, Rockets, Leather Craft, Origami, Cheerleading, Wood Working, Entomology, First Aid, Soap Making, Stamping, Scrap Booking, etc.)

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Would you need someone to assist you with the class?     Yes             No