

# NATURAL RESOURCE EDUCATION

## Reservation Request Form

Holiday Lake 4-H Educational Center, Inc.  
 1267 4-H Camp Road, Appomattox, VA 24522  
 Phone (434) 248-5444 Fax (434) 248-6749



Name of Group \_\_\_\_\_

Contact Person \_\_\_\_\_

Address \_\_\_\_\_

Dates Requested \_\_\_\_/\_\_\_\_/\_\_\_\_ through \_\_\_\_/\_\_\_\_/\_\_\_\_ Phone# \_\_\_\_\_

Estimated number of participants \_\_\_\_\_ County \_\_\_\_\_

Arrival time \_\_\_\_\_ Departure \_\_\_\_\_

Off Site program \_\_\_\_\_ Day program \_\_\_\_ Overnight program \_\_\_\_ (all rental space is included in lodging fee except kitchen rental). Please send a copy of your agenda for our information. Need an example agenda? Just ask. We can also cater to your scheduling needs.

**SOL Correlated Workshops Requested: Cost \$6.00/per person/per day.**

Please check (menu is suggested topics, we can tailor to any request in NRE, SOL, or other curriculum)

Astronomy	Natural Resources	Weather
Conservation	Night Hike (overnight only)	Wildlife Studies
Entomology	Orienteering/ Map Use	Wild Flower I.D.
Forestry	Ornithology	Water Quality
Forest Ecology	Plant Ecology	Water Wizard Van (when available)
Geology	Soil Studies	Wood Magic (when available)
GPS	Stream Ecology	<b>Please List Special Request:</b>
Herpetology	Tree and Shrub Identification	
Lake Ecology	Water Quality	

### Other Requested Services: Please check

Pool	Pool available from Memorial Day through Labor Day. \$25.00/per guard/per hour.
Canoes	If you provide your own Lifeguard, they need to show current lifeguard and CPR-PR Certificates. Center provides guard: \$25.00 Hr
Campfire Circle	Located on lakeshore in front of dining hall. Wood available.
American Income Life Ins. Co.	Secondary Coverage – accident policy available at a charge of .15/day/per person. Cover up to \$2,000.
Camp Store	Sweatshirts, T-shirts, hats and souvenirs. Requested time to open store: _____ am or pm.
Ropes Course & Climbing Tower	Low ropes – a 1-2 hr program, \$10.00/per person. High Ropes or Climbing Tower-\$18.00/per person Climbing Tower-\$15.00. Each event last 4 hrs and you must be 12 yrs old. A group of at least 8 and no more than 12.

**Food Service:**

Please check:

Meals:	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Breakfast							
Lunch							
Dinner							
Snack							

Our serving time for meals is 8:00 a.m., 12:00 noon, & 5:30 p.m. If your group needs different time please indicate: Breakfast \_\_\_\_\_ Lunch \_\_\_\_\_ Dinner \_\_\_\_\_ Snack \_\_\_\_\_.

**Lodging: All lodging is bunk bed style and no linen provided. Please check:**

Lodging Area:	Number of rooms and beds:	Total:
Large Bunkhouse	2 rooms upstairs 14 each, 2 rooms downstairs 18 each	64
Lake Lodge	2 rooms/12 each	24
Boy's Bunkhouse	4 rooms/8 each (can provide 3 beds in hallway)	35
Girl's Cabins (not heated)	9 cabins – 1 room with 10 beds	90
Boy's Cabins (not heated)	6 cabins – 1 room with 10 beds	60
Health Clinic	Sleeps 6 – twin beds	6
House	Sleeps 5 – twin beds	5
Trailer	Sleeps 3 – twin beds	3

**Overnight program cost: 3 meals & lodging- \$37.00, 4 meals & lodging- \$42.00. Teachers are free. Parents and chaperones: 3 meals & lodging- \$28.50, 4 meals & lodging- \$33.50. For more information please contact the Program Director, Nate Mahanes, [nmahanes@vt.edu](mailto:nmahanes@vt.edu) or (434) 248-5444.**

Does your group have their own liability insurance for this activity? \_\_\_ Yes \_\_\_ No

Can the 4-H Center be named as an additional insured? \_\_\_\_\_ If yes, please have insurance carrier mail Holiday Lake 4-H Educational Center a certificate of insurance naming the center as additional named insured.

- Please call you guaranteed meal count one week prior to reservation date.
- I understand that a guarantee for meals must be provided and we will be charged for at least the guarantee count.
- Damage to property or premises of the 4-H Center is the responsibility of your group. Cost of repairs and/or replacement will be included on your financial statement. The group will be held responsible for payment.

**Please read and sign:**

Our organization does not discriminate because of race, color, religion, sex, national origin, handicap, or political affiliation in its program and activities.

Name of Organization \_\_\_\_\_

Signature \_\_\_\_\_

Holiday Lake 4-H Educational Center is dedicated to serve all people regardless of race, color, religion, sex, national origin, handicap or political affiliation. An equal opportunity/affirmative employer. If you are a person with a disability and desire any assistive devices, services or other accommodations to participate in the event, please contact the 4-H Center no later than two weeks prior the date assistance is needed between the hours of 8:00 a.m. and 4:30 p.m. Monday through Friday (434) 248-5444.