

Holiday Lake 4-H Educational Center



Application Packet

HOLIDAY LAKE 4-H EDUCATIONAL CENTER

Teen Apprentice Program Application

Deadline for Submission: May 1, 2019 or earlier

NAME: _____ PHONE#: (____) _____

PERMANENT ADDRESS: _____

CITY _____ STATE _____ ZIP _____

EMAIL: _____

Camp experience, whether as Teen Leader or camper:

Date	Camp Name	Address of camp	Camper or Teen

What is your expected date of graduation? _____

Will you be attending college? If so, where _____?

What experience or other training do you have that would be useful in your working at Holiday Lake 4-H Educational Center as a TAP?

REFERENCES: Give information on three people (not relatives) who have knowledge of your character, experience, and abilities.

Name	Address	Phone #

In the following list, place 1 for “expert”, 2 for “can assist”, 3 for “interested but not knowledgeable”, and 4 for “have no interest”.

<u>ARTS AND CRAFTS</u>	
Model rocketry	
Nature crafts	
<u>OUTDOOR LIVING</u>	
<u>SKILLS & ADVENTURE</u>	
Ropes course	
Camping	
Orienteering	
Rappelling	
Outdoor cooking	
<u>THEATRICAL ARTS</u>	
Impromptu	
Directing	
Skits	
Dancing	

<u>MUSIC</u>	
Song leading	
Systems set-up	
<u>NATURE</u>	
Water ecology	
Wildlife	
Astronomy	
Forestry	
Weather	
Entomology	
<u>SPORTS</u>	
Archery	
Softball	
Basketball	
Volleyball	

Fishing	
Ping Pong	
Riflery	
Tennis	
<u>WATERFRONT</u>	
Canoeing	
Swimming	
<u>MISCELLANEOUS</u>	
Campfire Programs	
Story telling	
<u>LIVESTOCK</u>	
Pigs	
Cattle	
Sheep	
Poultry	

When would you be available to come to Holiday Lake 4-H Educational Center for an interview?

Why do you want to be involved in the TAP program?

Signature: _____

Date: _____

Please return to: Heather Benninghove, Program Director, Holiday Lake 4-H Educational Center, 1267 4-H Camp Road, Appomattox, VA 24522. If you have questions, please call (434) 248-5444

Holiday Lake 4-H Educational Center programs and employment are open to all, regardless of age, color, disability, gender, gender identity, gender expression, national origin, political affiliation, race, religion, sexual orientation, genetic information, veteran status, or any other basis protected by law.

An equal opportunity/affirmative action employer. Individuals with disabilities desiring accommodations in the application process should notify Heather Benninghove, Program Director at (434) 248-5444 during office hours of 8:00 am to 4:30 PM by the application deadline.

HOLIDAY LAKE 4-H EDUCATIONAL CENTER

TEEN APPRENTICE REFERENCE FORM



TO: _____ (Name of Reference)

FROM: Heather Benninghove, Program Director

SUBJECT: Holiday Lake 4H Center Summer Program Staff

_____ (Applicant's name) has applied for a position at Holiday Lake 4-H Educational Center as a summer staff member with the Virginia Cooperative Extension Service and has given your name as a reference. We would appreciate your prompt response to the questions below.

Please return this confidential reference directly to:

Heather Benninghove, Program Director

Holiday Lake 4-H Center

1267 4-H Camp Rd.

Appomattox, VA 24522

CONFIDENTIAL EMPLOYMENT INQUIRY

1. How long (years) have you known the applicant?

2. Has your knowledge of the applicant been obtained as an:

Employer? _____ Supervisor? _____ Teacher? _____ Co-worker? _____ Other? _____ Please explain:

3. Does the applicant have good oral/written communication skills? Please explain:

4. What strengths does the applicant have that would make him/her a good potential for employment?

5. Are you aware of any criminal record or other information that might make the candidate unsuitable for work with young children? Yes__ No__ Comments:

Please check the term, which you think most accurately, describes the applicant:

	POOR	GOOD	VERY GOOD	EXCELLENT
PERSONALITY				
CHARACTER				
APPEARANCE				
RESPONSE TO SUPERVISION				
DEPENDABILITY				
LEADERSHIP				
INDUSTRIOUS				
TECHNICAL ABILITY				
COOPERATION				
ENTHUSIASM				
INITIATIVE				
JUDGMENT				
HONESTY				

If you were in a position to do so, would you employ this applicant? Yes:_____ No:

Please make any additional comments which would help us better determine the knowledge, attitude, and skills the applicant possesses:

Please return promptly.

Please Print Name _____ Signature _____

Address _____ Date _____

Telephone Number _____ Business or Profession _____

Holiday Lake 4-H Educational Center programs and employment are open to all, regardless of age, color, disability, gender, gender identity, gender expression, national origin, political affiliation, race, religion, sexual orientation, genetic information, veteran status, or any other basis protected by law. An equal opportunity/affirmative action employer.

HOLIDAY LAKE 4-H EDUCATIONAL CENTER

TEEN APPRENTICE REFERENCE FORM



TO: _____ (Name of Reference)

FROM: Heather Benninghove, Program Director

SUBJECT: Holiday Lake 4H Center Summer Program Staff

_____ (Applicant's name) has applied for a position at Holiday Lake 4-H Educational Center as a summer staff member with the Virginia Cooperative Extension Service and has given your name as a reference. We would appreciate your prompt response to the questions below.

Please return this confidential reference directly to:

Heather Benninghove, Program Director

Holiday Lake 4-H Center

1267 4-H Camp Rd.

Appomattox, VA 24522

CONFIDENTIAL EMPLOYMENT INQUIRY

1. How long (years) have you known the applicant?

2. Has your knowledge of the applicant been obtained as an:

Employer? _____ Supervisor? _____ Teacher? _____ Co-worker? _____ Other? _____ Please explain:

3. Does the applicant have good oral/written communication skills? Please explain:

4. What strengths does the applicant have that would make him/her a good potential for employment?

5. Are you aware of any criminal record or other information that might make the candidate unsuitable for work with young children? Yes__ No__ Comments:

Please check the term, which you think most accurately, describes the applicant:

	POOR	GOOD	VERY GOOD	EXCELLENT
PERSONALITY				
CHARACTER				
APPEARANCE				
RESPONSE TO SUPERVISION				
DEPENDABILITY				
LEADERSHIP				
INDUSTRIOUS				
TECHNICAL ABILITY				
COOPERATION				
ENTHUSIASM				
INITIATIVE				
JUDGMENT				
HONESTY				

If you were in a position to do so, would you employ this applicant? Yes:_____ No:

Please make any additional comments which would help us better determine the knowledge, attitude, and skills the applicant possesses:

Please return promptly.

Please Print Name _____ Signature _____

Address _____ Date _____

Telephone Number _____ Business or Profession _____

Holiday Lake 4-H Educational Center programs and employment are open to all, regardless of age, color, disability, gender, gender identity, gender expression, national origin, political affiliation, race, religion, sexual orientation, genetic information, veteran status, or any other basis protected by law. An equal opportunity/affirmative action employer.

HOLIDAY LAKE 4-H EDUCATIONAL CENTER

TEEN APPRENTICE REFERENCE FORM



TO: _____ (Name of Reference)

FROM: Heather Benninghove, Program Director

SUBJECT: Holiday Lake 4H Center Summer Program Staff

_____ (Applicant's name) has applied for a position at Holiday Lake 4-H Educational Center as a summer staff member with the Virginia Cooperative Extension Service and has given your name as a reference. We would appreciate your prompt response to the questions below.

Please return this confidential reference directly to:

Heather Benninghove, Program Director

Holiday Lake 4-H Center

1267 4-H Camp Rd.

Appomattox, VA 24522

CONFIDENTIAL EMPLOYMENT INQUIRY

1. How long (years) have you known the applicant?

2. Has your knowledge of the applicant been obtained as an:

Employer? _____ Supervisor? _____ Teacher? Co-worker? _____ Other? _____ Please explain:

3. Does the applicant have good oral/written communication skills? Please explain:

4. What strengths does the applicant have that would make him/her a good potential for employment?

5. Are you aware of any criminal record or other information that might make the candidate unsuitable for work with young children? Yes__ No__ Comments:

Please check the term, which you think most accurately, describes the applicant:

	POOR	GOOD	VERY GOOD	EXCELLENT
PERSONALITY				
CHARACTER				
APPEARANCE				
RESPONSE TO SUPERVISION				
DEPENDABILITY				
LEADERSHIP				
INDUSTRIOUS				
TECHNICAL ABILITY				
COOPERATION				
ENTHUSIASM				
INITIATIVE				
JUDGMENT				
HONESTY				

If you were in a position to do so, would you employ this applicant? Yes:_____ No:

Please make any additional comments which would help us better determine the knowledge, attitude, and skills the applicant possesses:

Please return promptly.

Please Print Name _____ Signature _____

Address _____ Date _____

Telephone Number _____ Business or Profession _____

Holiday Lake 4-H Educational Center programs and employment are open to all, regardless of age, color, disability, gender, gender identity, gender expression, national origin, political affiliation, race, religion, sexual orientation, genetic information, veteran status, or any other basis protected by law. An equal opportunity/affirmative action employer.