



## RESOURCE 11-6: 4-H Camp Adult Volunteer Sample Position Description

### 4-H CAMP ADULT VOLUNTEER POSITION DESCRIPTION

- **Responsible to:**
  - The Extension agent or other Extension faculty/staff in charge of the unit 4-H camping event/participating campers.
- **Responsible for:**
  - Supervising children during the entire 4-H camp session, providing for the safety and well-being of each camp participant at all times;
  - Assisting with 4-H camp classes, programs, and activities and being on-time and present for all assigned activities;
  - Being able and willing to treat each camper, staff person, and peers with respect and dignity at all times;
  - Showing a genuine concern for children by communicating, advising, assisting, and establishing a warm, friendly relationship with them;
  - Demonstrating a willingness to work as a member of a team with other staff persons, teens and adults, summer camp staff, and under the supervision, guidance, direction, and leadership of the Extension staff in charge of the 4-H camping program;
  - Being able and willing to accept and perform leadership roles (i.e., be a “leader”) as a 4-H camp adult leader, and being able and willing work as a member of the team when others are in the leadership position (i.e., be a “follower”);
  - Learning the objectives of the 4-H camping program;
  - Following the Virginia 4-H Standardized Code of Conduct at all times;
  - Being able and willing to (a) understand, accept, and live by certain “living standards” and a code of conduct that are necessary in a community made up primarily of young children, and (b) become familiar with the 4-H camp rules and policies and communicating and enforcing these rules and policies to others;
  - Being familiar with the needs and interests of the specific camp age groups represented in the 4-H camp setting and work to assist young children in meeting these needs and interests;
  - Being able and willing to associate with campers for whom camp is designed;
  - Setting a positive role model (i.e., example) for youth at all times during 4-H camp, as well as for the staff working with the 4-H camping event; and,
  - Performing other duties as assigned by the Extension agent in charge of the 4-H camp.
- **Training Required:**
  - All 4-H camp adult volunteers must have received training in at least the core content identified in the Virginia 4-H Camping Handbook. At least 24 hours of pre-camp training is recommended.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_