

## Holiday Lake 4-H Educational Center Camp Numbers Guarantee Policy

Over the years Holiday Lake 4-H Educational Center has ordered food and scheduled staff for the estimated number of campers, teens, and adults coming to 4-H camp. There have been times when the estimate was considerably higher than the actual number of campers, teens, and adults.

This translates into extra expenses for the 4-H Center: extra food ordered, food waste, and more kitchen, maintenance, and lifeguard staff on duty than necessary. The goal of this policy is to minimize the gap between the estimate and actual number of people coming to camp.

Food deliveries must be ordered by Monday afternoon for a Thursday delivery. If a best estimate could be provided by the Monday one week before the camp, it would help the 4-H Center to order and schedule appropriately. Please continue to provide the Program Director with best estimates in the two week meeting prior to camp. Holiday Lake 4-H Educational Center usually bills customers for their guaranteed meals and lodging counts for the estimated number even if they are shy only a couple of people from the estimate. Realizing that you are working with a budget, and that you are a very valuable partner to us, as well as the fact that no 4-H Agent can control unforeseen changes in enrollment, the following is Holiday Lake 4-H Educational Center policy:

- For every 50 campers a VCE Unit receives a one camper margin of error from the estimated number. For instance, a Unit brings 100 campers but the estimate was 103, the Unit will pay for 101 campers. Fractions rounded up at 25, i.e. 75 campers entitle a county to 2 campers off the estimate.
- The 4-H Center will be paid for actual campers, teens and adults above the estimate.